



**Committee:** SHARED REVENUES AND BENEFITS SERVICE JOINT COMMITTEE

**Date:** MONDAY, 23<sup>RD</sup> JULY 2018

**Venue:** LANCASTER TOWN HALL

**Time:** 5.00 P.M.

## A G E N D A

### PART A (OPEN TO PRESS AND PUBLIC)

1. **Appointment of Chair and Vice-Chair**

Nominations are invited for the position of Chair and Vice-Chair of this Joint Committee for the 2018/19 Municipal Year.

2. **Chair's Announcements**

- Fire Procedures / Mobile Phones / Rest Rooms
- *Members of the Public, committee members and officers are reminded that under the Openness of Local Government Bodies Regulations 2014, the press and Public may film, audio record, photograph and use social media whilst the meeting is in progress, for Part A items only, and as long as no disruption is caused to the meeting. Anyone filming is asked to focus their attention on elected members rather than other visitors". (To be read out if visitors present).*

3. **Notification of Substitute Members (if any)**

4. **Declarations of Interests**

To receive any declarations of interest from Members.

5. **Minutes (Pages 1 - 2)**

To confirm the minutes of the meeting of the Shared Revenues and Benefits Service Joint Committee held on 12<sup>th</sup> December 2017.

6. **Connecting Town Halls - Video Conferencing (Pages 3 - 4)**

Copy letter enclosed.

7. **Shared Service - Annual Governance Statement 2017/18**

Report to follow.

8. **Shared Service - (Unaudited) Annual Statement of Accounts 2017/18 (Pages 5 - 20)**

Report enclosed.

9. **Business Plan 2018 - Shared Revenues and Benefits Service (Pages 21 - 46)**

Report enclosed.

10. **Date of Next Meeting**